**KAUTILYA SCHOOL OF PUBLIC POLICY**
**GITAM (Deemed to be University), Hyderabad**
**Accredited by NAAC A++ Grade**
**Rudraram, Hyderabad-502329**
**Website: www.kautilya.org.in**

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## Policy for the Non-teaching staff to pursue research

### 1. Purpose

This policy seeks to foster an environment conducive for research among all non-teaching staff, especially Academic Associates (AAs) of the Kautilya School of Public Policy (KSPP). It aims to promote research acumen with the objective of producing quality working papers and regular research. The policy provides a framework to support research being pursued by the AAs and other non-teaching staff in their respective disciplines and areas of interest.

### 2. Organizational Scope

This policy applies to all non-teaching staff, especially AAs. It will be administered and supervised by a Committee constituted by the Dean. The Committee will have two internal faculties of KSPP and one external faculty to evaluate the viability and approve the proposals received by it.

### 3. Functions of the Committee:

- Assess whether the proposed research project is eligible for the research grant.
- Evaluate whether published articles are worthy of being granted an award for publication.
- Assess the standard and quality of the conference for which an applicant applies for monetary support to aid travel and accommodation expenses.
- Evaluate the quality of the research paper being submitted and determine if it is suitable for submission to the proposed journal with the required submission fee.
- Oversee the progress of ongoing research projects and ensure adherence to the deadlines proposed by the applicant.

- Meet every 45 days to review applications (proposals for funding and awards for publication) made by applicants to the committee.

## 4. Research Ecosystem

### 4.1. Research Guidance and Collaboration

For AAs and all other non-teaching staff who are still exploring their respective disciplines, guidance from the internal faculty for writing working papers or research projects can be facilitated through:

**4.1.(a). Working Papers:** The primary objective of the working papers is to disseminate academic research and encourage applicants to produce quality papers. These papers can be written in collaboration with any Faculty member of the KSPP. However they should not be part of a faculty's research effort being funded by the KSPP separately. It is the applicant's duty to present their ideas to the respective faculty and then further develop them. The duration for writing the working paper will be up to 6 months.

**4.1(b). Research Projects:** Applicants can submit and present their research proposal to the Committee. The proposal will discuss the research topic, hypothesis, research site/field, along with the necessary monetary support required for the research project. The maximum duration for the research project will be 6 months. Upon approval from the Committee, the applicant will deliver the necessary outputs as per the agreed-upon timeline.

## 5. Monetary Support

In an effort to encourage and support research, a modest annual sum will be available for disbursement among the four components (5.1, 5.2, 5.3, and 5.4) during the fiscal year as follows:

**5.1. Grant for Research Project (Total amount available: INR 2,00,000):** Applicants will submit their research proposal either independently or in collaboration with internal faculties. Upon approval from the Committee, the applicant will be required to submit the final report of the research project within a timeframe not exceeding 6 months.

The maximum amount for a single research grant will not be more than INR 50,000. It will cover resource subscription, travel, and other limited miscellaneous charges clearly mentioned in the proposal. These will be in the form of reimbursement for expenditure incurred. The Committee's decision will be final regarding the selection of the proposal and the amount approved for a grant.

**5.2. Travel and Accommodation Expenses (Total amount allocated INR 70,000):** KSPP may cover travel and accommodation expenses for paper presentations at academic conference upon approval from the Committee. Individual applicants will be eligible for a maximum of Rs 20,000. Individual applicants will be eligible for such support not more than once every 6 months.

**5.3. Journal Submission Fees (Total amount allocated INR 30,000):** KSPP may provide financial support for journal submission fees/charges of quality submissions. Upon approval from the Committee, applicants will be eligible for this support not more than once every 6 months.

**5.4. Award for Publication (Total amount allocated INR 50,000):** Upon publication of an article, commentary, or working paper in a reputed platform (the standard and reputation will be judged by the Committee; for reference, refer to the indicative list in Annexure 1), applicants will be monetarily rewarded. The reward amount for an individual is INR 5,000. Applicants will be eligible for the award not more than once every 3 months.

**Note:** Every beneficiary of point 5.1 is required to continue in service of KSPP for a minimum of 4 months after completion of the research project. The beneficiaries of points 5.2, 5.3, and 5.4 are required to serve the institute for 45 days from the day they receive the benefit. If not they will be required to repay the monetary amounts they have been awarded. There is no eligibility for any grants/awards during the notice period. The financial year will be as per the University fiscal year, i.e., 1st of April to 31st of March of the following year. In the year 2023-24 the scheme will be operative only from 1 July 2023 onwards.

**Annexure 1:**

*\* List of Platforms for Publications in Commentary, Opinion Pieces in Blog Format*

*\* UGC - CARE List https://ugccare.unipune.ac.in/Apps1/User/lr/login*

 *\* The following list is indicative - It may be further expanded on the discretion and judgment of the Academic Committee.*

1. South Asian Voices : https://southasianvoices.org/submissions/

2. Modern Diplomacy : https://moderndiplomacy.eu/contribute-modern-diplomacy/

3. 9Dashline : https://www.9dashline.com/submissions

4. NIICE : https://niice.org.np/join-us/contribute\

5. The Geopolitics : https://thegeopolitics.com/contributor-guidelines/

6. The Diplomat : https://thediplomat.com/write-for-us/

7. Geopolitical Monitor: https://www.geopoliticalmonitor.com/write-for-us/

8. Institute for Security & Development Policy : https://isdp.eu/publications-isdp/

9. South Asia Monitor: https://www.southasiamonitor.org/contributions

10. Doing Sociology : https://doingsociology.org/write-for-us/

11. Routed Magazine: https://www.routedmagazine.com/call-for-submissions

12. Developing Economics: https://developingeconomics.org/contact/

13. Democracy: A Journal of Ideas: https://democracyjournal.org/contact/

14. The Intercept: https://theintercept.com/how-to-pitch-to-the-intercept/

15. Common Dreams : https://www.commondreams.org/submission-guidelines

16. New Politics : https://newpol.org/submissions/

17. India Development Review: https://idronline.org/write-for-idr/

18. LSE Impact Blog : https://blogs.lse.ac.uk/impactofsocialsciences/write-for-us/

19. LSE 'Southeast Asia Blog' & LSE 'Field Research Methods Lab' : https://www.lse.ac.uk/seac/Blogs

20. LSE South Asia Center: https://blogs.lse.ac.uk/southasia/contact-and-contribute/

21. E-International Relations: https://www.e-ir.info/write/

22. Lowy Institute: https://www.lowyinstitute.org/the-interpreter/about-interpreter

23. Politico: https://www.politico.com/write-for-us

24. Rising Asia Journal : https://www.rajraf.org/

25. The Third Pole : https://www.thethirdpole.net/en/